

CABINET MEMBERS – PORTFOLIO DETAILS

Leader of the Council Councillor Yvonne Gagen

Areas of Responsibility:

- Chair of Cabinet
- External affairs, liaison and partnership working
- Legal and Democratic Services
- Freedom of Information
- Liaison with Chief Operating Officer on management issues
- Emergency Planning and Business Continuity
- Corporate and Strategic Human Resources
- Monitoring of Corporate HR Performance Indicators
- Equality Lead Member
- Employee Development Lead Member
- Strategic, holistic and management lead across all portfolios

Principal Adviser(s):

Jacqui Sinnott-Lacey (Corporate Planning, External affairs, Management and generally)

Chris Twomey (Legal and Democratic Services, Human Resources, Emergency Planning)

Deputy Leader of the Council, and Portfolio Holder for Planning and Community Safety Cllr Gareth Dowling

Areas of Responsibility:

- Deputise for the Leader as required
- Vice Chair of Cabinet
- Planning Policy Lead
- Local Plan development and implementation
- Development Management
- Building Control and Enforcement
- Tree Preservation Orders (insofar as not responsibility of Planning Committee)
- Conservation of built and natural environment
- Conservation
- Design in relation to development lead member
- Utility companies and highway authority liaison in relation to highway works, transportation issues, flooding, land drainage and coastal engineering
- Community Safety, crime, disorder and social cohesion
- Community Safety Strategy, initiatives and Partnership
- CCTV
- Environmental Health
- Health promotion awareness raising initiatives
- Health and Safety enforcement (except those enforced by the Health and Safety Executive)
- Corporate Health and Safety

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- Food safety
 - Statutory nuisance
 - Air quality
 - Contaminated land
 - Unsanitary premises
 - Pollution control
 - Radiation
 - Foul drainage and private sewers
 - Disposal of the dead (where suitable arrangements have not been made)
 - Environmental Protection
 - Licensing (taxis, public entertainment/alcohol, street trading, animal welfare, charitable collections etc, in so far as these are not the responsibility of the relevant Licensing Committee)
 - Fly tipping enforcement
 - Dog control
 - Off-street parking

Principal Adviser(s):

Chris Twomey (Planning and Development, Environment, Building Control, Conservation, Coastal Engineering, Land Drainage, Events, Community Safety, Commercial Safety, Public Protection, Licensing, Press and Media)

Deputy Leader (non-statutory), and Portfolio Holder for Green Growth
Cllr Adam Yates

Areas of Responsibility:

- Deputise for the Leader and Deputy as required
- Climate Change Strategy and Action Plan
- Alternative fuels
- Energy reduction
- Environmental networks
- Sustainability aspects of corporate strategies
- Environment aspects of the Council's own activities
- Community energy
- Renewable technologies and energy
- Strategic tree planting and protection, wildflower meadows and rewilding
- Decarbonisation
- Local Plan
- Cross portfolio and cross departmental working towards net zero
- Community Wealth Building
- Co-operative development
- Home Energy efficiency
- Large scale organisation change, design of council services
- Cyber Security Lead Member
- ICT
- LCC Digital Services

Principal Adviser(s):

Jacqui Sinnott-Lacey (Green Growth)
Chris Twomey (Green Growth)

Portfolio Holder for Finance and Economic Regeneration
Cllr Rob MolloyAreas of Responsibility:

- Economic regeneration
- Skills development
- Skelmersdale and Ormskirk Town Centre development
- Ormskirk Market
- Bus station
- External funding/inward investment
- Marketing the authority and the borough
- Business engagement and advice regarding grants and training
- Financial management
- Value for Money
- Accounting services
- General Capital and Revenue Estimates and budgeting
- Monitoring and reporting of performance against budget
- Annual statement of accounts
- Treasury management including borrowing to support the Capital Programme
- Internal audit
- Prevention and detection of fraud
- Risk management, insurance and data quality
- Customer service and relations
- Corporate Services Lead Member
- Corporate Procurement
- Revenue and Benefits services
- Corporate planning and performance management, culture and framework
- Corporate and commercial property portfolio management and maintenance
- Asset management plan
- Maintenance of Asset Register and Land Terrier
- Acquisition of land
- Sale of surplus land
- Valuation advice
- Rating appeals
- External liaison for regeneration eg Local Enterprise Partnerships, Marketing Lancashire, Growth Lancashire
- Community Wealth Building
- Co-operative development

Principal Adviser(s):

Chris Twomey (Economic Regeneration, Town Centre Development, Car Parking, Ormskirk Market, Bus Station, Digital, ICT, Revenues and Benefits, Performance Management, Customer Relations, Consultation, Community Engagement, Cyber Security)

James Pierce (Financial Management, Procurement, Estates)

Portfolio Holder for Housing
Cllr Nicola Pryce RobertsAreas of Responsibility:

- Public sector housing
- Delivery, repairs and maintenance
- Housing allocations
- Tenancy management
- Former tenant arrears
- Sheltered housing
- Tenant empowerment and participation
- Housing Strategy
- Housing advice
- Supported housing
- Housing finance
- Renovation Grants
- Disabled Facilities Grants
- Homelessness
- Unfit homes
- Tawd Valley Developments Ltd
- Building council housing
- Estates regeneration

Principal Adviser(s):

Chris Twomey (Public Sector Housing, Housing Strategy, Landlord Services, TVDL, Homelessness, Private Sector Housing)
James Pierce (Housing Finance)

Portfolio Holder for Street Scene
Cllr Neil FureyAreas of Responsibility:

- Environment services
- Fleet services (maintenance and compliance of council's fleet of vehicles/garage/depot facilities)
- Clean and Green Services
- Street cleansing
- Grass cutting
- Shrub pruning
- Arboriculture and landscape services
- Cemeteries (where not direct responsibility of a church)
- Bulky household waste
- Works to dangerous trees
- Fly tipping enforcement
- Dog control
- Public realm works (in partnership with LCC)

- Waste Management
- Waste collection, green waste, recyclable collections, and trade waste services
- Pest control
- Tree management
- Engineering services such as grit bins, highways and maintenance of Council-owned unadopted footways and highways

Principal Adviser(s):

Chris Twomey (Environmental Services and Sustainability, Fleet Management, Street Cleansing, Grounds Maintenance, Waste Collection, Recycling, Depot and Waste Transfer Facility)

Portfolio Holder for Leisure
Cllr Carl Coughlan

Areas of Responsibility:

- Properties held and services delivered in relation to sport development, swimming pools, sports centres, arts and culture
- Strategic development of playgrounds and community centres
- Strategic oversight of any partnership contract
- Procurement for delivery and management of any leisure contracts
- Insourcing of any contracts and delivery
- Delivery of new Wellbeing and Leisure Hubs
- Upgrade to existing facilities
- Management of Beacon Park service and offer including clubhouse and cafe
- Countryside parks and open spaces
- Formal parks
- Allotments
- Rights of Way
- Provision of outdoor recreational opportunities
- Tawd Valley Master Plan

Principal Adviser(s):

Chris Twomey (Leisure)

Portfolio Holder for Health and Wellbeing
Cllr Vickie Cummins

Areas of Responsibility:

- Health and Wellbeing Strategy
- Liaison with local NHS bodies including hospitals, trusts, regional bodies, ICS, local GPs and other health focused groups and organisations
- Cross-working with Leisure in respect of health and wellbeing benefits of parks, allotments and other activities
- Lead on children's services and safeguarding, as required

Principal Adviser(s):

Chris Twomey (Health and Wellbeing Strategy, Leisure, Parks, Children's Services)

Portfolio Holder for Communities
Cllr Anne FennellAreas of Responsibility:

- Community engagement
- Voluntary, Community, Faith and Social Enterprise sector
- Town, Parish and Community council engagement
- Volunteering and community volunteer champions
- Neighbourhood working
- Voluntary sector grants
- Community Chest
- Non-statutory sector
- Community aspects of asylum seekers and refugees
- Food Security and Food Justice
- Markets and Events

Principal Adviser(s):

Chris Twomey (Social Cohesion, Voluntary sector Grants, Markets and Events)

Appointed Champions:**Armed Forces Champion**
Cllr Paul Hennessy (Deputy Cllr Terry Devine)Areas of Responsibility:

- To assist the Leader by advising on issues which support and improve access to services for ex-service personnel in the Borough.
- To act as a spokesperson to promote the positive aspects of the Council's work with the Armed Forces.
- To forge and maintain links locally with Armed Forces networks.
- To represent the Council on the West Lancashire Community Covenant Working Group.

Principal Adviser(s):

Chris Twomey

Dementia Champion
Cllr Anne FennellAreas of Responsibility:

- The Dementia Champion is responsible for promoting awareness of and community support for those living with Dementia and their carers' and supporting the West Lancashire Dementia Friendly Community.

- Lead on Member and Officer Dementia Friendly awareness
- This role is undertaken in close collaboration with the Portfolio Holder for Health and Wellbeing.

Principal Adviser(s):

Chris Twomey

Food Security Champion
Cllr Paul Hogan

Areas of Responsibility:

- The Food Security Champion provides political leadership at both a local and National level, to tackle food insecurity and food poverty within the Borough.
- Implementation, monitoring and updating of the Council's Food Insecurity Action Plan
- Attendance at and growth of West Lancashire Food Insecurity Forum
- This role is undertaken in close collaboration with the Portfolio Holders for Communities, and Health and Wellbeing.

Principal Adviser(s):

Chris Twomey

Older People's Champion
Cllr Terry Aldridge

Areas of Responsibility:

- To assist the Leader and the relevant Portfolio Holders for Housing and Community Safety by advising on service issues which support and encourage active, independent and healthy lives for older people and to raise the profile of older people and their needs in the development of policy across all areas of the Council.
- Acting as a spokesperson to promote the positive aspects of the Council's work with older people.
- Encouraging older people to play a fuller role in shaping the policies of the Council and in designing its service.
- Working to promote positive images of older people as citizens, and to combat stereotyping and age discrimination.
- Forging and maintaining links locally with older people's networks.
- Preparing an annual programme of work and reporting on progress annually to Cabinet.
- This role definition has been recommended and supported by the Local Authority elected Member Older People's Champion North West Network.
- Promotion of Older People's Grants via the Community Chest.

Principal Adviser(s):

Chris Twomey

Small Business Champion
Cllr Suresh PatelAreas of Responsibility:

- To assist the Leader by advising on service issues which support and encourage small businesses and their needs in the development of policy across all areas of the Council.
- Acting as a spokesperson to promote the positive aspects of the Council's work with small businesses.
- Forging and maintaining links locally with small businesses.
- Community Wealth Building
- This role works closely with the Portfolio Holder for Economic Regeneration.
- External engagement with local business networks

Principal Adviser(s):

Chris Twomey
James Pierce

Youth Champion
Cllr Carl CoughlanAreas of Responsibility:

- To assist the Leader and relevant Portfolio Holder to examine how all local provision (not just youth services) supports young people, identifying the outcomes that matter most to young people and working with partners to find ways to deliver these.
- Encourage younger people to play a fuller role in shaping the policies of the Council and in designing its services.
- Consult with young people and our partners, including the local voluntary and community sector, faith groups, schools and employers, to involve children and young people in decisions that affect them or in matters which may have an impact on their lives.
- Act as spokesperson to promote the positive aspects of the Council's formal Partnership with the local Youth Service.
- Work to promote positive images of younger people as citizens.

Principal Adviser(s):

Chris Twomey